

Flow Chart – Staff Probation Review

Staff Probation Review – A probation review meeting is undertaken to assess the new staff members abilities, how they've progressed and if they are suitable for the role permanently. In this meeting the Operations Manager will confirm if the staff member has passed their probation period, what they can do to improve and set goals moving forward

Each new staff member will be required to undertake their Probation Review meeting prior to completing the first 3 months (90 days) of employment

Staff Probation Reviews

