

Flow Chart – Participant Risk Management

Participant Risk Management – GROW is committed to personal safety and the right of participants to live in dignity and security without fear of threat or harm and to be free from exploitation and abuse.

We have a duty of care to all participants and will respect their dignity of risk as long as it does not adversely impact upon our duty of care obligations.

Participant Risk Management

Step 1 – A risk assessment will be undertaken by staff jointly with participants at each stage of care. Including the **Participant Referral Form C14, and Participant Transition Plan C16**

Participants will be supported to identify and manage risks in their own environment and in any activities, they undertake by working closely with the Operations Manager.

Participants will be provided with easy to read information regarding risks and how they can be reported to GROW in order to be eliminated or mitigated.

Similar information may also be made available to participant advocates to assist in the identification process, where participants do not have the capacity to understand risks to their personal safety.



Step 2 – The Operations Manager and support staff will be responsible for:

- ensuring that participants physical environment is safe
- conducting thorough screening of staff working with participants
- assisting and supporting participants to assess and manage risks
- supporting participants to safely and effectively manage medication
- ensuring that participants are protected from abuse or neglect and that any incidents of harm are promptly addressed and investigated
- regularly review staff levels to ensure appropriate levels of care



Step 3 – Where risks of harm are identified, a range of harm minimisation strategies will be discussed with the participant & family or advocate / support persons (where relevant).



Step 4 – Risk management and harm minimisation strategies will minimise and wherever possible eliminate the risk.

All risk assessments and harm minimisation plans will be documented and included in the participants file.



Step 5 – The Operations Manager will ensure that all participant related changes to service provision are risk managed.

All relevant staff are informed and supported to undertake ongoing supports.